

**BYLAWS  
OF  
THE ULI FOUNDATION  
as adopted by the  
Members of the ULI Foundation  
Initially Adopted: February 3, 2000**

**ARTICLE I. PURPOSES, APPLICATION OF FUNDS, AND NAME**

Section 1. General Purposes

The principal purpose of the ULI Foundation (“the Foundation”) is to establish and build an endowment, together with related designated funds, to provide assured ongoing financial support for the educational and research mission of ULI – the Urban Land Institute (“ULI”). The Foundation only raises funds for purposes that are in alignment with and support ULI’s mission, business plan, priorities, and program of work worldwide (“ULI’s purposes”). The Foundation may receive and hold by bequest, devise, gift (including remembrance fund gifts), grant, purchase, lease, or otherwise, either absolutely or jointly with any other person or persons or corporation, for any of the purposes herein set forth and for no other purposes, any property, real, personal, or mixed, or any undivided interest therein; convey, sell, or otherwise dispose of such property, and invest, reinvest, administer, and deal with the same in such manner as in the judgment of the Board of Directors of the Foundation will best promote ULI’s purposes.

Section 2. Application of Funds

The Foundation shall apply its income, and if the Foundation so decides, all or any part of its principal, exclusively to the following ULI educational, charitable, scientific, or literary purposes, or any of them:

- a. To make grants to ULI, provided ULI is described in section 170(b) (1) (a) of the internal revenue code of 1986, as amended, to support ULI’s educational and research programs and activities, and
- b. To make grants to other organizations or individuals provided that such grants are requested by ULI and are in support of ULI’s purposes and educational and research programs and activities, and
- c. To make grants consistent with ULI’s purposes and conditions, if any, accompanying the establishment of designated funds held by the Foundation.

Section 3. Name

The name of this organization shall be the ULI Foundation.

**ARTICLE II. OFFICES**

Section 1. Offices

The Foundation shall have and continuously maintain in the District of Columbia a registered office and a registered agent whose office is identical with such registered office, and may have such other offices within or without the District of Columbia as the Board of Directors may from time to time determine. The Foundation’s principal office shall be at the same location as the principal office of ULI.

## ARTICLE III. MEMBERS

### Section 1. Identity of Members

The members of the Foundation shall be those persons who from time to time constitute the Global Governing Trustees of ULI, except that the Chair and designated members of the Board of Directors may or may not be a Global Governing Trustee. Any person, other than the Chair and designated members of the Board of Directors, who ceases to be a Global Governing Trustee of ULI, shall cease to be a member of this Foundation.

### Section 2. Annual Meeting of the Foundation

There shall be an annual meeting of the members of the Foundation at the same time and place as a meeting of the Global Governing Trustees of ULI.

### Section 3. Special Meetings

Special meetings of the members of the Foundation may be held at such time and place as may be determined by the Board of Directors or one-third (1/3) of the members of the Foundation. Written notice of said meetings shall be given not less than thirty (30) days prior to the date thereof.

### Section 4. Quorum

At any meeting of the members of the Foundation, twenty percent of the members present in person or by proxy shall constitute a quorum.

### Section 5. Voting

Each member shall be entitled to one vote on each matter submitted to a vote of the members. Members shall be entitled to vote as to any amendment to the Articles of Incorporation or these Bylaws but shall not otherwise be entitled to vote. These votes may be cast in person or by written proxy. A majority vote shall govern. Member voting also may be conducted by mail or electronic ballot pursuant to procedures established by the Board of Directors, which procedures shall include the following:

- a. The ballot shall set forth each proposed action and shall provide an opportunity to vote either for or against each proposed action.
- b. The number of ballots received by the Foundation must equal or exceed the quorum that would have been required had there been a meeting (*i.e.*, the Foundation must receive a valid ballot from twenty percent (20%) or more of its voting members).
- c. Unless otherwise indicated in these bylaws, a majority of the affirmative votes cast by ballot shall constitute the action of the members with respect to each matter on the ballot.
- d. All solicitations for votes by written ballot shall indicate the number of responses needed to meet the quorum requirement, state the percentage of approvals necessary to approve each matter, and specify the time by which a ballot must be received by the Foundation in order to be counted.

## Section 6. Transfer of Membership

Membership in this Foundation is not transferable or assignable.

## ARTICLE IV. BOARD OF DIRECTORS

### Section 1. Governing Body

The business of the Foundation shall be managed by its Board of Directors. The Board of Directors shall be the principal policy-making body of the Foundation and shall be responsible for the strategic direction of the organization in alignment with ULI's purposes. No member of the Board of Directors shall be compensated for services rendered as a Director. No member of the Board of Directors shall be extended credit. Each member of the Board of Directors shall sign the Foundation Conflict of Interest policy.

### Section 2. Eligibility/Composition and Nomination/Election

The members of the Board of Directors shall be the Foundation Chair, the ULI Global Chair, the Foundation Treasurer, the ULI Foundation Chair Emeritus, and ten to twelve at-large members. The Europe Charitable Trust Chair, the Asia charitable trust chair (once established), the Annual Fund Chair, and the Capital Campaign Chair(s) (if Capital Campaign is in existence) will serve as voting ex officio members of the Foundation Board of Directors. The ULI Global CEO will serve on the Foundation Board of Directors as voting ex officio member. To be eligible for an at-large position, an individual must be a ULI Full Member and support ULI's philanthropic activities, preferably at the Governor Society level or above. It is encouraged that he or she be a supporter of the Annual Fund. The ULI Global Nominations Committee (as defined in the ULI Governance Manual, along with the Foundation Chair and the Foundation Nominations Committee, if one is in existence, shall present a slate of at-large member to the ULI Global Board of Directors for approval. Such slate shall then be submitted by formal ballot for election by the Foundation members (consisting of ULI Global Governing Trustees).

### Section 3. Duties

The Board of Directors shall have general authority for managing the property and business of the Foundation in alignment with ULI's purposes, including but not limited to the following specific areas of responsibility:

- Establishing strategic direction of the Foundation.
- Recommending amendments to the Articles of Incorporation or these Bylaws to the ULI Global Board of Directors for approval and forwarding to the Foundation members (consisting of the ULI Global Governing Trustees) for final approval.
- Approving the Foundation audit and reviewing annual Form 990 submissions.
- Approving the Foundation strategic plan and forwarding a Foundation budget to the ULI Global Board of Directors for endorsement and inclusion in the ULI budget.
- Reviewing and approving the investment policy for the Foundation (pursuant to recommendations from the ULI/ULI Foundation Investment Committee), the investment policy for loans received from ULI, and overseeing implementation by the ULI/ULI Foundation Investment Committee (chaired by Foundation Treasurer).
- Acting as major fundraiser for defined ULI activities, priorities, and program of work.

- Reviewing work of staff that certifies that contributions to ULI made through the Foundation are spent in accordance with donor agreements and with any specified project “oversight teams” input (annual fund, governors, planned giving, foundations, gifts, endowments, etc).

#### Section 4. Terms of Office

The at-large members of the Foundation Board of Directors shall serve one three-year staggered term, subject to possible appointment for one additional term. The ex officio and designated members of the Foundation Board of Directors shall serve as long as they hold the office that provides the basis for their Board seats.

#### Section 5. Regular Meetings

The regularly-scheduled meetings of the Board of Directors shall either be held at times and places determined by the Board of Directors or upon at least thirty (30) days’ notice at times and places determined by the Chair or President/CEO. The Board of Directors may provide by resolution the time and place for the holding of additional regular meetings of the Board of Directors without other notice than such resolution.

#### Section 6. Special Meetings

Special meetings of the Board of Directors may be called by or at the request of the Chair, ULI Global CEO, or the President/CEO of the Foundation (if not the Global CEO) or three or more of the Directors. The person or persons authorized to call special meetings of the Board of Directors may fix the time and place of such special meetings, provided that the President/CEO shall give each Director at least ten days notice of any special meeting.

#### Section 7. Quorum/Voting

A majority of the members of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors, provided that if less than a majority of the Directors is present at said meeting, a majority of such Directors present may adjourn the meeting without further notice. A majority vote of the members of the Board of Directors present and voting shall govern unless otherwise specified in these Bylaws.

#### Section 8. Action without Meeting

Action taken by the Board of Directors without a meeting is nevertheless Board action if written consent to the action in question is agreed to in writing by all of the voting Board members and filed with the minutes of the proceedings of the Board of Directors, whether done before or after the action so taken.

#### Section 9. Telephone or Electronic Meeting

Any one or more Board members may participate in a meeting of the Board of Directors by means of a conference telephone or similar telecommunications device that allows all persons participating in the meeting to communicate with each other and such participation in a meeting shall be deemed presence in person at such meeting.

### **ARTICLE V. COMMITTEES**

#### Section 1. Creation and Membership

The Board of Directors may from time to time appoint such committees as it may deem desirable, and shall provide for their powers and duties. Members of each committee shall be appointed annually to serve for one year or until their successors have been appointed. Committee chairmen shall be appointed by the Chair and

shall submit to the Board of Directors at each meeting a report of the actions, if any, which such committee may have taken since the previous meeting of the Board of Directors.

## Section 2. ULI/ULI Foundation Investment Committee

The ULI/ULI Foundation Investment Committee will provide advice and recommendations to the ULI and Foundation Boards of Directors on ULI and Foundation investment policies and practices. The Committee is chaired by the Foundation Treasurer and includes the ULI Global Vice Chair/Treasurer (who will serve as Assistant Chair of the Committee), the Chair of the ULI Audit Committee, and up to five at-large members. The at-large members must be ULI Full Members and a majority must be ULI Global Governing Trustees. The Committee Chair and Assistant Chair shall develop a slate of at-large members based upon recommendations by the Foundation Chair, ULI Global Chair, and ULI Global CEO. The slate will be jointly approved by the ULI Global Chair and ULI Foundation Chair. The Committee reports to the ULI Global and Foundation Boards of Directors, with information on ULI and Foundation investments and investment policy provided to the ULI Global Governing Trustees. Committee members each will have a three-year staggered term subject to possible reappointment for additional terms. The Committee's specific duties are set forth in the ULI Governance Manual.

## ARTICLE VI. OFFICERS AND STAFF

### Section 1. Elected Officers

The officers of the Foundation shall be the Chair, a Treasurer, and a Secretary. Such other officers may be appointed and shall serve as the Board of Directors may determine.

- a. The Chair is the chief elected member and presiding officer of the Board of Directors. The Chair has responsibility for directing the overall vision and strategic direction of the Foundation. Upon recommendation of the ULI Global Nominations Committee, the ULI Global Board of Directors shall submit a candidate for Foundation Chair to the Foundation members (consisting of ULI Global Governing Trustees) for election. Such candidates must be a ULI Global Governing Trustee, a ULI Life Trustee, an Honorary/Emeritus Member who is a former ULI Global Governing Trustee, or a Foundation Governor. The Foundation Chair shall serve as Chair of the Foundation Board of Directors, provided that neither the Global Chair nor the Global CEO of ULI shall serve as Chair of the Foundation. The specific procedure for selecting the Chair shall be set forth in the ULI Governance Manual. The Chair of the Foundation shall preside at any meeting of the Foundation Board of Directors or members of the Foundation. The Chair shall serve a term of two years, renewable for one consecutive, additional two-year term.
- b. The Treasurer shall be the custodian of the funds and securities of the Foundation and shall be the disbursing officer of the Foundation. He/she shall have charge of any of the property, both real and personal, in which the Foundation has an interest, and shall be responsible for the purchase, sale, lease, insurance, and management of the same as authorized by the Board of Directors. Upon recommendation of the Global Nominations Committee, the ULI Global Board of Directors shall submit a candidate for Foundation Treasurer to the Foundation members (consisting of ULI Global Governing Trustees) for election. The Foundation Treasurer will be selected from a pool of candidates who have held the position of Chair of the ULI Audit Committee or have been a member of the ULI/ULIF Investment Committee for at least two terms, and shall have demonstrated an understanding of the financial relationship between ULI and the Foundation and the long term investment objectives of the two organizations. The Treasurer shall serve a term of two (2) years, subject to renewal for one additional term of two (2) years.

- c. The Chair of the Fund for ULI shall serve as the Secretary and shall be responsible for the keeping of the complete and proper minutes of all meetings of the members and all meetings of the Board of Directors, and shall send copies of said minutes to each member of the Board of Directors, and shall present said minutes at the next regular meeting of the Board of Directors. He/she shall keep and file all documents committed to his/her custody and shall keep the Corporate Seal of the Foundation and use it when authorized.

## Section 2. Appointed Officers

The Global CEO of ULI shall be the President/CEO of the Foundation unless the ULI Global Board of Directors chooses to appoint a different person to serve as President/CEO of the Foundation, in which case, the President/CEO of the Foundation shall report to the ULI Global CEO, and the ULI Global CEO shall have general management oversight for the Foundation.

The President/CEO shall be the Chief Staff Officer of the Foundation. He/she shall have the authority to represent the Foundation and act in its name, subject to its declared policies, and shall perform all other duties usual to such office.

The ULI Global CEO may appoint an Assistant Treasurer and/or Assistant Secretary.

## Section 3. Vacancies

Any vacancy in the President/CEO position shall be filled by the ULI Global CEO, unless the ULI Global CEO is already serving as the President/CEO, in which case, the Board of Directors shall fill the vacancy until a replacement Global CEO is appointed by the ULI Global Board of Directors. Any vacancy in the Treasurer position shall be filled by the ULI Global Chair pursuant to Article VI, Sec. 1.b. of these Bylaws. Any vacancy in the Secretary position shall be filled by the ULI Global Chair pursuant to Article VI, Sec. 1.c. of these Bylaws.

## Section 4. Staff

The President/CEO, in consultation with the ULI Global CEO, may appoint full-time or part-time staff for such period and for such compensation as the President/CEO, in consultation with the ULI Global CEO, may determine. The Foundation staff shall perform such duties as the President/CEO, in consultation with the ULI Global CEO, may from time to time prescribe.

## **ARTICLE VII. SPECIAL DESIGNATIONS**

The Board of Directors may designate special classes of individuals and special groups to serve as advisors to the Board of Directors. These special classes of individuals and special groups shall have such titles, purposes and duties as shall be determined by the Board of Directors.

One such special group shall be the Governors of the Foundation. Governors are a special class of experienced leaders who have provided demonstrable financial support to the Foundation. Through generous

capital gifts, Governors express their lifelong commitment to excellence in land use, as embodied in the research, education, and advisory services programs of ULI.

## **ARTICLE VIII. FISCAL AND LEGAL PROCEDURES**

### **Section 1. Fiscal Year**

The fiscal year of the Foundation shall be the same as the ULI fiscal year.

### **Section 2. Contracts**

Except as otherwise provided in these Bylaws, the Board of Directors may authorize any officer or officers, agent or agents of the Foundation to enter into any contracts, and to execute and deliver or draw upon any instruments on behalf of the Foundation, and such authority may be general or confined to specific instances.

### **Section 3. Deposits**

All funds of the Foundation shall be deposited to the credit of the Foundation under such conditions and in such depositories as the Board of Directors may select, or as may be selected by an officer or officers, agent or agents of the Foundation to whom such power may be delegated by the Board of Directors. All funds of the Foundation, except for investment accounts, shall be in depositories insured by an agency of the United States and shall be withdrawn according to procedures prescribed by the Board of Directors.

### **Section 4. Checks, Drafts, Etc.**

All notes, drafts, acceptances, checks, endorsements, or other evidence of indebtedness shall be signed by such officer or officers, agent or agents of the Foundation as the Board of Directors may by resolution provide.

### **Section 5. Investments**

Funds of the Foundation may be invested and reinvested in such manner and for such purposes as may be lawful and authorized by resolution of the ULI/ULI Foundation Investment Committee and approved by the Foundation Board of Directors.

### **Section 6. Parliamentary Guide**

The Foundation will use the same parliamentary procedure authority for meetings as used by ULI.

## Section 7. Gifts

The Board of Directors may accept on behalf of the Foundation any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Foundation that is in alignment with ULI's purposes.

## Section 8. Annual Report

The Treasurer shall have general supervision over the financial records of the Foundation and shall annually provide a financial report to the Board of Directors. An annual report may subsequently be published as the Board of Directors may determine.

## Section 9. Legal Counsel

The Foundation shall use ULI's legal counsel as its general legal counsel unless separate representation is necessary to avoid a conflict of interest, or for other legal, ethical, or business reasons, in which case the Board of Directors may appoint alternative legal counsel.

## Section 14. Audit

The Foundation shall have an audited financial statement prepared by an independent certified public accountant annually. The independent certified public accountant shall be the same accountant as shall be responsible for the annual audit of ULI. The audited financial statement will be approved by the Board of Directors and provided to the members of the Foundation on an annual basis.

## Section 15. Budget

The Board of Directors shall approve a budget for each fiscal year at a meeting held in the spring of each year and forward it to the ULI Global Board of Directors for endorsement and inclusion in the ULI budget.

The budget development process will occur in tandem with, and with similar procedures to, the development of the ULI annual budget, and under guidelines set forth in the ULI Governance Manual.

# **ARTICLE IX. LIMITATIONS OF LIABILITY AND INDEMNIFICATION**

## Section 1. Limitations of Liability

Nothing herein shall constitute members of the Foundation as partners for any purpose. No Officer, Director, committee member, member, agent, or employee of the Foundation shall be liable for his/her act or failure to act on the part of any other Officer, Director, committee member, member, agent or employee of the Foundation, nor shall any Officer, Director, committee member, member, agent or employee be liable for his/her act or failure to act under these Bylaws, excepting the acts or omissions to act arising out of his/her willful misfeasance.

## Section 2. Indemnification

Every Officer, Director, committee member, member, agent, or employee of the Foundation shall be indemnified by the Foundation against all expenses and liabilities, including counsel fees, reasonably incurred or imposed upon him/her in connection with any proceeding to which he/she may be made a party, or in which he/she may be involved, by reason of his/her being or having been an Officer, Director, committee member, member, agent, or employee of the Foundation, to the fullest extent permitted by the District of Columbia Nonprofit Corporation Act or any other applicable provisions of law. The standards applicable to and the procedures for indemnification for Officers, Directors, committee members, members, agents, or employees of the Foundation are identical to the standards and procedures with respect to indemnification of Officers,

Revised on April 25, 2002; April 22, 2009; May 18, 2011; January 15, 2013; October 24, 2017; January 26, 2021; August 2024



Directors, committee members, agents or employees of ULI. The current standards and procedures with respect to ULI are set forth in the ULI Governance Manual. These standards and procedures are incorporated by reference into these Bylaws as if fully set forth herein. The foregoing right of indemnification shall be in addition to and not exclusive of all other rights to which such Officer, Director, committee member, member, agent, or employee may be entitled.

## **ARTICLE X. DISTRIBUTION OF ASSETS**

The Foundation shall use its funds only to accomplish the objectives and purposes specified in the Bylaws, and no part of said funds shall inure or be distributed to the members of the Foundation. On dissolution of the Foundation, any funds remaining, after paying or making provision for the payment of all liabilities of the Foundation, shall be distributed to ULI, provided that, at the time of dissolution, ULI is in existence and qualifies as an exempt organization under Section 501(c) (3) of the Internal Revenue Code of 1986, as amended. If ULI is not in existence or if it is in existence but does not qualify as an exempt organization, the assets of the Foundation shall be distributed to one or more regularly organized charitable, education, scientific, or philanthropic organization(s), to be selected by the members of the Foundation, provided such organization(s) is exempted as described above.

## **ARTICLE XI. SEAL**

The Board of Directors shall provide a corporate seal which shall be in the form of a circle and shall have inscribed thereon the name of the Foundation, date of incorporation, and the words, "Corporate Seal, District of Columbia."

## **ARTICLE XII. AMENDMENTS TO ARTICLES/BYLAWS**

### **Section 1. Initiation of Amendments**

Amendments to the Articles of Incorporation or these Bylaws may be initiated by a majority of the Board of Directors or by one-third (1/3) of the members of the Foundation.

### **Section 2. Adoption of Amendments**

The Articles of Incorporation or these Bylaws may be altered, amended, or repealed and new Articles/Bylaws may be adopted, provided that such alteration, amendment, repeal, or new Articles of Incorporation or Bylaws are (i) recommended by two-thirds of the Directors at a regular or special meeting of the Board of Directors, and (ii) forwarded to the ULI Global Board of Directors for its review and recommendation to the Foundation members (consisting of the ULI Global Governing Trustees) , and (iii) approved by at least a majority of the Foundation members (consisting of the ULI Global Governing Trustees) at a regular or special meeting of the members. At least ten (10) days written notice shall be given to the members of the intention to alter, amend, repeal, or to adopt new Articles of Incorporation or Bylaws at such meeting.

## **ARTICLE XIII. PROHIBITED ACTIVITIES**

### **Section 1. Classification as Private Foundation**

If, for any period, this Foundation shall be classified as a "private Foundation" as defined by Section 509 of the Internal Revenue Code, as amended from time to time, the Foundation shall:

- a. Distribute its income at such a time and in such a manner as not to subject the Foundation to tax under Section 4942 of the Internal Revenue Code.

- b. (i) Not engage in any act of self-dealing (as defined in Section 4941 (d) of the Internal Revenue Code),
- (ii) Not retain any excess business holdings (as defined in Section 4943 (c) of such Code),
- (iii) Not make any investment in such a manner as to subject the Foundation to tax under Section 4944 of such Code, and
- (iv) Not make any taxable expenditures (as defined in Section 4945(d) of such Code).

**ARTICLE XIV. OFFICIAL COMMUNICATIONS: RECOGNITION OF ELECTRONIC COMMUNICATIONS, RECORDS, AND SIGNATURES**

Unless otherwise required by applicable law, if any provision of these Bylaws requires a notice or communication to or from any Officer, Director, committee member, member, or agent, or any record, to be in writing, an electronic record or an electronic communication satisfies the requirement. Similarly, unless otherwise required by applicable law, if any provision of these Bylaws requires the signature of a member, Director, or committee member, an electronic signature satisfies the requirement.